

## Quiltworx Training Facility Cancellation Policy:

Before booking at our Quiltworx Training Facility, please read our cancellation policy carefully!

All deposits are due at signup and are non-refundable.

We will send out payment notices before the second payment deadline. If we do not receive your second payment by the due date (see your individual retreat information for this date), or we have not been contacted by you to arrange payment, you will forfeit your deposit and your spot in the retreat will be opened to the public. (This will only happen after we have made repeated effort to contact you for payment, by email first and then finally by phone.) This payment is also non-refundable. The same policy applies to the Final Payment.

Any cancellations will forfeit all of the paid fees, unless other arrangements are personally made with Quiltworx Retreat staff.

We understand that sometimes illness and tragedy occur last minute and may make it impossible for you to attend our retreat. We understand that there are circumstances beyond your control, but it also leaves us with a spot that we are unable to fill. Under these circumstances, if you wish to transfer to a different retreat after the final payment deadline, you will forfeit your original deposit amount of \$150.00. The remaining balance will be applied towards the retreat that you transfer to. Our ability to transfer you will be subject to availability and we will only transfer your retreat sign up once.